

## Minutes of the Cando City Council

The Cando City Council met on Tuesday, October 1, 2024, at 7:00 pm at the Towner County Courthouse. Councilors Scott, Bjornstad, Olson were present with Mayor Bjornstad presiding, Councilors Miller, Halverson, Klingenberg were absent. There were a few people for the City Sales Tax meeting, they voiced their concerns on the rise of their taxes. Mayor Bjornstad suggested to the residents to go the Courthouse and talk with Sheri Leas and she could explain and answer any questions they may have. Meeting ended at 7:15pm

Regular council meeting began at 7:15pm.

A motion was made by Councilor Olson and seconded by Councilor Bjornstad to approve the agenda. All voted aye and the motion passed.

Motion by Councilor Scott and seconded by Councilor Olson to approve the minutes as written. All voted aye and the motion passed.

**Visitors/Delegations:** Terry Biby from Legacy gave a plan to the board on what there 2026 proposed plans for their new diesel island will be, along with the inlet and outlet. It has been tabled until the time comes closer.

**Old Business:** Brad Muscha from Moore Engineering appeared before council via teams to discuss the Sewer Project, water main replacement and the Lead service line Contract that talks about times, finishing dates, etc. During this discussion, Muscha told council that they hope to start mobilizing equipment and materials, so they could begin work on this project before the end of the month. a request for reimbursement for sewer #4 to please sign letter and send back with payment. A motion was made by councilor Bjornstad and seconded by councilor Olson. All voted aye and the motion passed. A motion to accept the water main replacement, studies, reports and survey, motion was made by Councilor Olson and seconded by councilor Scott, all voted aye and the motion passed. Lead line project on 4<sup>th</sup> Ave was discussed as to where they are in the process, they are waiting to hear from the Feds once they do they make up a contract with the city they are hoping to start mid-November.

**New Business:** Kathy Rance asked the council about the renewal for the State Bonding Fund, if they want it for more or leave it as it is for now. Motion by councilor Olson seconded by Councilor Scott to keep the State Bonding Fund as is, all voted aye and the motion passed. The cleaner for the City Hall has resigned, discussion was made if we need to hire out or just have the staff clean. It was decided that Library should clean its own area and Auditor will clean its own area. Council acknowledged the Building inspectors will have 10 days to get a building permit done or will get sent to the other inspector. August 2024 financials were reviewed a motion by Councilor Olson seconded by councilor Bjornstad. Building permits for D. Nelson, G. Allen, R. Rieder, R. Juarez were all acknowledged by council. A motion was made by Councilor Bjornstad and seconded by Councilor Olson to remove Ian Knutson and add KellyJo Sand to all of the accounts at Bravera Bank, First United Bank and First State Bank of Cando.

**Open Committee:** Councilor Scott asked about maybe doing a Free Fall Dump Day. Councilor Bjornstad will talk with Scott to see what the dump looks like and if it would be possible to have. A discussion was had about the vehicle and trailers sitting on 1<sup>st</sup> Street. A motion was made by Councilor Olson and seconded by Councilor Scott to get no parking signs for the north side of the street and only allow parking on the South side.

A motion to pay the bills was made by Councilor Olson and seconded by Councilor Bjornstad. All voted aye and the motion was passed.

At 8:31 p.m., the meeting was adjourned.

KellyJo Sand, Recorder

**Bills for Approval for Sept 17, 2024**

|                           |             |                             |           |                           |              |         |          |
|---------------------------|-------------|-----------------------------|-----------|---------------------------|--------------|---------|----------|
| Salaries PP#19            | \$ 6,637.59 | Grand Forks Utility Billing | \$ 52.00  | TC record Herald          | \$ 191.60    | VISA*** | 2,877.00 |
| ND Child Support          | \$ 854.78   | Houtcooper                  | \$ 96.96  | Double Z brodcasting      | \$ 100.00    |         |          |
| Midland Excavating        | \$ 5,454.97 | D&M Electric                | \$ 250.00 | Brandt Con, Inc           | \$ 20,448.08 |         |          |
| Northern Plains Electric  | \$ 4,139.98 | One Call Concepts           | \$ 12.00  | Cando Lumber              | \$ 18,974.62 |         |          |
| Time Clock Plus           | \$ 49.50    | Quill                       | \$ 69.99  | First State Bank of Cando | \$ 7.00      |         |          |
| Legacy                    | \$ 638.31   | NDTC                        | \$ 382.37 | GF Utility Billing        | \$ 52.00     |         |          |
| Advanced Business Methods | \$ 95.02    | Dakota Implement/NAPA       | \$ 29.94  | BCBS                      | \$ 5,027.66  |         |          |
| Cando Grocery             | \$ 5.09     | AE2S                        | \$ 648.00 | OTC Brands, INC. ***      | \$ 759.22    |         |          |
| D&R Tire                  | \$ 603.82   | Ferguson Waterworks         | \$ 408.34 | Lakeshore Learning ***    | \$ 2,972.73  |         |          |
| Gibbens Farms             | \$ 200.00   | Verizon                     | \$ 125.07 | Konrad Tviet ***          | \$ 450.00    |         |          |
| HE Everson                | \$ 47.96    | ND chemistry lab            | \$ 183.52 | DEMCO ***                 | \$ 1,560.06  |         |          |
| Neumann Drug              | \$ 2.59     | Capital Gaurdian            | \$ 741.65 | Cando Lumber LLC ***      | \$ 399.99    |         |          |

\*\*\* Items purchased for the Library Grant

|               |                     |
|---------------|---------------------|
| <b>Total:</b> | <b>\$ 75,549.41</b> |
|---------------|---------------------|

**Bills for Approval for Oct 1, 2024**

|                           |              |                          |                      |                           |             |  |  |
|---------------------------|--------------|--------------------------|----------------------|---------------------------|-------------|--|--|
| Salaries PP#20            | \$ 10,843.59 | Quill ***                | \$ 733.65            | NSHS Junior Class Parents | \$ 3,000.00 |  |  |
| Circle Sanitation         | \$ 16,674.55 | ND Child Support         | \$ 854.78            | ND State Tax Commissioner | \$ 25.35    |  |  |
| Cando Park Board          | \$ 6,140.26  | Moore Engineering        | \$ 30,400.00         | FICA/MED/FED              | \$ 6,110.66 |  |  |
| Digital Office Centre     | \$ 124.44    | D&M Electric             | \$ 142.22            |                           |             |  |  |
| Northeast Regional Water  | \$ 18,654.48 | Lane Pederson            | \$ 1,300.00          |                           |             |  |  |
| Standard Insurance        | \$ 33.60     | Towner County Auditor    | \$ 18,892.80         |                           |             |  |  |
| Gibbens Law Office        | \$ 400.00    | Visa ***                 | \$ 3,352.90          |                           |             |  |  |
| Advanced Business Methods | \$ 95.02     | Cando Community Library  | \$ 1,000.00          |                           |             |  |  |
| Time Clock Plus           | \$ 16.50     | Cando Hockey Boosters    | \$ 5,399.60          |                           |             |  |  |
| Bellwether Media ***      | \$ 696.25    | Audi Theatre             | \$ 698.00            |                           |             |  |  |
| Cando Home & Hardware *** | \$ 186.20    | Lil Cats                 | \$ 3,534.15          |                           |             |  |  |
| Cando Grocery ***         | \$ 400.00    | TC County Medical Center | \$ 3,000.00          |                           |             |  |  |
|                           |              |                          |                      |                           |             |  |  |
|                           |              |                          |                      |                           |             |  |  |
|                           |              | <b>Total:</b>            | <b>\$ 132,709.00</b> |                           |             |  |  |

\*\*\* Items purchased for the Library Grant