

## Minutes of the Cando City Council

The Cando City Council met on Tuesday, January 21, 2025, at 7:16 pm at the Towner County Courthouse. Councilors Scott, Bjornstad and Halverson were present, with Mayor Bjornstad presiding. Councilors Olson, Klingenberg and Miller were absent.

A motion was made by Councilor Bjornstad and seconded by Councilor Scott to approve the agenda. All voted aye and the motion passed.

Motion by Councilor Bjornstad and seconded by Councilor Scott to approve the minutes as written. All voted aye and the motion passed.

**Old Business:** Brad Muscha from Moore Engineering appeared before council via teams to discuss the Sewer Project. He gave a brief update on what will be happening next once and talked about the Request for Reimbursement #8 that will be sent to the USACE once it is approved. When Brad was done, a motion was made by Councilor Bjornstad and seconded by Councilor Scott to approve the Request for Reimbursement #8. All voted aye and the motion passed. Muscha then went on to talk about the upcoming 4<sup>th</sup> Ave Water Main Replacement project. He told the council that they hope to have documents for the council to sign at the next meeting. He also said that as this project is part of the SRF Program, the city is required to have a meeting for the public to attend and learn more about this plan. It was decided to have the meeting before the next council meeting which will be on Tuesday, February 18 at the Court House in the Council Chambers from 5:30 p.m. to 6:30 p.m. In relation to the beginning phase of this project, there will need to be some soil boring done. After reviewing the bid from Material Testing Services, a motion was made by Councilor Scott and seconded by Councilor Halverson to accept the bid. All voted aye and the motion passed. To end complete his presentation, Brad also said that there will be employees from Moore Engineering in town the week of February 3rd to assist in the water service line inventory. They will be performing visual inspections of water service lines as they enter homes, businesses, and other structures throughout town. He did say that if residents prefer to complete the inspection themselves, they are still able to complete the online survey at [www.ndwaterpipes.com](http://www.ndwaterpipes.com). Muscha added that resident's successful completion of the online survey will eliminate the need for someone to enter the building for documentation purposes.

**New Business:** NDIRF send the city a Members Services Survey Report that they conducted back in December. The council decided to table this report until the next meeting. The contract on the printer in the city office is coming to an end, and Advanced Business Methods submitted a proposal to upgrade the printer along with the new service agreement. After viewing the proposal, a motion was made by Councilor Bjornstad and seconded by Councilor Scott to upgrade the office printer and accept the new service agreement from ABM. All voted aye and the motion passed. The council received two bids for mowing the grass at the cemetery for this upcoming season. After a brief discussion, a motion was made by Councilor Halverson and seconded by Councilor Bjornstad to accept the bid from Lane Pederson. All voted aye and the motion passed. A motion was made by Councilor Bjornstad and seconded by Councilor Halverson to approve the gaming permit that was submitted by the Cando Hockey Boosters. All voted aye and the motion passed. The financials for December were discussed and a motion was made by Councilor Scott and seconded by Councilor Bjornstad to approve the budget amendments for 2024. All voted aye and the motion passed. With the resignation of the Auditor, the council asked that an ad be placed in the paper and other areas for job seekers.

**Open Committee:** It was brought to the attention of council that there is a frozen pipe at the Audi. This seems to be a yearly occurrence. The council decided to ask Glenn Johnson if he could take a look at the pipe. Mayor Bjornstad mentioned that the bid for a new bobcat came in for next year. He also mentioned that a snow bucket was purchased for the bobcat for \$2,300. It was decided that this was an excellent purchase and will be a big help when the Public Works employees are out moving snow.

A motion to pay the bills was made by Councilor Bjornstad and seconded by Councilor Halverson. All voted aye and the motion was passed.

At 8:48 p.m., the meeting was adjourned.

Kathy Rance, Recorder

**Bills for Approval for December 31, 2024**

Brandt Contracting	\$ 500.00	BEK Consulting	\$ 277,305.30				
Time clock plus	\$ 5.50	Audi Theatre	\$ 10,000.00				
Circle Sanitation	\$ 16,351.55	Cando Hockey Booster	\$ 3,319.28				
Visa	\$ 316.13	Can-do Seniors citizens	\$ 10,000.00				
Advanced Business Methods	\$ 95.02	North Star School	\$ 200.00				
Northeast Regional water	\$ 12,398.88	FICA/MED/FED	\$ 4,358.85				
Butler Machinery	\$ 12,030.84	First State Bank	\$ 7.00				
Share Corporation	\$ 2,255.02	ND Tax Commissioner	\$ 7.39				
Standard Insurance	\$ 39.20	Salaries	\$ 10,077.74				
Northern Plains	\$ 5,650.00						
ND Child Support	\$ 843.25						
Moore Engineering	\$ 62,801.58						

Library Items \*\*\*

**Total: \$428,562.53**

**Bills for Approval for January 8, 2025**

Salaries	\$ 6,112.85	TC Record Herald	\$ 61.20				
Runnings	\$ 144.76	AE2S	\$ 450.00				
Legacy Cooperative	\$ 3,891.50	Cando Park Board	\$ 6,258.97				
Houtcooper Implement	\$ 74.98	ND Chemistry Lab	\$ 128.18				
D&R Tire and Repair	\$ 197.44						
H.E Everson	\$ 159.40						
281 Spirit Shop	\$ 137.58						
ND Child Support	\$ 854.78						
TCP	\$ 33.00						
Cando Home and Hardware	\$ 104.42						
Grand Forks Utility billing	\$ 52.00						
A&W Standard	\$ 282.90						

Library Items \*\*\*

**Total: \$ 18,943.96**

**Bills for Approval for January 21, 2025**

PP# 2	\$ 7,676.72	Circle Sanitation	\$ 16,351.55				
BCBS of ND	\$ 4,804.24	FICA	\$ 3,975.48				
First State Bank	\$ 7.00		\$ -				
Towner Country Auditor/Treasurer	\$ 20,128.08		\$ -				
Banyon Data Systems	\$ 865.00		\$ -				
Ferguson Waterworks	\$ 4,518.76		\$ -				
ND Telephone	\$ 382.98						
Northern Plains	\$ 4,590.93						
Verizon	\$ 375.30						
Digital Office Center	\$ 42.80						
Visa	\$ 2,188.47						
ND Child Support	\$ 854.78						
		<b>Total:</b>	<b>\$ 66,762.09</b>				