

## Minutes of the Cando City Council

The Cando City Council met on Tuesday, September 3, 2024, at 7:05 pm at the Towner County Courthouse. Councilors Scott, Bjornstad, Miller, Olson, Halverson, and Klingenberg were present, with Mayor Bjornstad presiding

A motion was made by Councilor Olson and seconded by Councilor Klingenberg to approve the agenda. All voted aye and the motion passed.

Motion by Councilor Bjornstad and seconded by Councilor Miller to approve the minutes as written. All voted aye and the motion passed.

**Visitors/Delegations:** Hannah Roerick from the Library Board appeared before council to let them know that the Library received a grant worth \$15,000 from the ND Department of Instruction for the Summer Reading Program the Library puts on. She explained to the council that with this grant, you must spend and pay for all the items you purchase before the end of September in order to qualify for a full reimbursement. Any items purchased after September 30, would not be eligible for reimbursement. Hannah told the council how the board was planning on spending the grant money and asked for approval to have the checks written for the items they purchased from the grant in September, so the Library will receive their reimbursement. She also gave the council an update on what is happening in the library as well. After the Colonial Life representative's visit at the last meeting, and the Public Works committee's discussion with employees, a motion was made by Councilor Bjornstad and seconded by Councilor Miller to offer the employees dental and vision through Colonial Life instead of Blue Cross Blue Shield. All voted aye and the motion passed.

**Old Business:** Brad Muscha from Moore Engineering appeared before council via teams to discuss the Sewer Project Contract that talks about times, finishing dates, etc. During this discussion, Muscha told council that they hope to start mobilizing equipment and materials, so they could begin work on this project before the end of the month. A date and time for the Pre-Construction meeting with the contractors was decided as well. Brad then went over the 2022 Sewer & Water Improvements – Amendment No. 3 document with the council. A motion was made by Councilor Scott and seconded by Councilor Klingenberg to approve the 2022 Sewer & Water Improvements – Amendment No. 3 document. All voted aye and the motion passed. Josh Reiner from Moore Engineering was also in attendance at the meeting. Josh and Brad talked about the Lead Line Service Project and let council know that would be involved in the next phase of the project. Reiner also mentioned that the correction to the sewer line from the hospital project has been completed. The council held the second readings to amend ordinances 19.01.09. and 21.02.02 With no issues, a motion was made by Councilor Olson and seconded by Councilor Miller to amend ordinance 19.01.09. All voted aye and the motion was passed. A motion was made by Councilor Olson and seconded by Councilor Bjornstad to amend ordinance 21.02.02. This amendment would change the board from having one member at large to two members at large. All voted aye and the motion passed. Troy Reemtsma was appointed at the second member at large.

**New Business:** The council had a question from a resident wanting to know if they would need to pay a fee to renew their building permit. The council's answer was yes, the resident will have to pay a fee to renew their building permit. The Public Works Supervisor reviewed the report from the state of their inspection at the Landfill. He said there were some issues, but they got them corrected and the state was satisfied. He also updated the council on what the department has been working on and how they are getting the equipment ready for the changing of the seasons. Interviews were held before the meeting for the Auditor's position. After hearing the recommendations from the interview committee and some discussion, a motion was made by Councilor Bjornstad and seconded by Councilor Olson to hire KellyJo Sand for the role. All voted aye and the motion passed. The council also had a discussion on wages for Kathy Rance. She has been working part-time since the previous auditor left, assisting with keeping things moving in the office and will be training the new Auditor. A motion was made by Councilor Olson and seconded by Councilor Miller to increase her wages. All voted aye and the motion passed. Council acknowledged the financials for July 2024.

**Open Committee:** Councilor Miller asked if anyone has heard of when the remnants and debris from the old elevator will be moved. Councilor Klingenberg said that there is no stop sign at the hospital and asked who would be responsible to make sure one is put up. Councilor Bjornstad that the Fire Department now has their own insurance is officially of the City's insurance. Councilor Halverson wanted to know why do we plant trees on the city berm, as the public works department is always working on having to trim them for a variety of reasons. It was brought up that the Fire Department is having their meetings on the first Tuesday of every month. After some discussion, the council decided to hold the

council meetings on the third Tuesday of every month. The new meeting date will begin in November 2024.

A motion to pay the bills was made by Councilor Klingenberg and seconded by Councilor Scott. All voted aye and the motion was passed.

At 8:48 p.m., the meeting was adjourned.

Kathy Rance, Recorder

Bills for Approval for Aug 22, 2024						
Salaries PP#17	\$ 13,601.15	Time Clock Plus, LLC	\$ 49.50	ND Rural Water	\$ 15,342.60	
FICA/MED/FED	\$ 3,997.33	Derrick Childs	\$ 585.00			
Cando Grocery	\$ 16.04	First State Bank of Cando	\$ 7.00			
Legacy	\$ 5,691.58	Blue Cross Blue Shield	\$ 6,113.58			
Newman	\$ 123.55	D&R Tire	\$ 475.00			
Towner County Hwy Dept	\$ 17.68	Ferguson Enterprise/Pollardwater	\$ 141.79			
Bank of North Dakota	\$ 111,100.00	ND Child Support	\$ 854.78			
Pederson Septic Service	\$ 150.00	Xtreme Signs & Graphix	\$ 216.00			
Verizon	\$ 125.01	Capital Guardian	\$ 970.40			
ND Rural Water	\$ 25.00	Circle Sanitation	\$ 17,070.30			
GF Utility Billing	\$ 52.00	AE2S	\$ 3,485.45			
TC Record Herald	\$ 565.20	Digital Office Centre	\$ 134.72			
		<b>Total:</b>	<b>\$ 180,910.66</b>			

Bills for Approval for Sept 3, 2024						
Salaries PP#18	\$ 5,295.77	Cando Home & Hardware	\$ 523.07			
ND Child Support	\$ 854.78	Dakota Imp./Napa	\$ 123.48			
Lane Pederson	\$ 1,300.00	Hendrickson Electric	\$ 147.30			
TC Auditor/Treasurer	\$ 18,892.80	TC Recorder	\$ 40.00			
VISA	\$ 335.86					
Landscapes Unlimited	\$ 3,909.88					
IRS/US Treasury	\$ 547.50					
Ironhide Equipment	\$ 116.71					
Advance Business Methods	\$ 95.02					
NE Regional Water	\$ 15,342.60					
Standard Insurance	\$ 40.40					
281 Spirit Shop	\$ 208.03					
		<b>Total:</b>	<b>\$ 47,773.20</b>			